

Cabinet Minutes

Date: 14 November 2016

Time: 7.00 - 8.10 pm

PRESENT: Councillor Ms K S Wood (Executive Leader of the Council - in the Chair)

Councillor Mrs J A Adey	- Cabinet Member for Community
Councillor D H G Barnes	- Deputy Leader and Cabinet Member for Engagement and Strategy
Councillor D J Carroll	- Cabinet Member for Youth and External Partnerships
Councillor D A Johncock	- Cabinet Member for Planning
Councillor D A C Shakespeare OBE	- Cabinet Member for HR, ICT and Customer Services
Councillor Mrs J E Teesdale	- Cabinet Member for Environment
Councillor D M Watson	- Cabinet Member for Finance and Resources
Councillor R Wilson	- Cabinet Member for Economic Development and Regeneration

By Invitation

Councillor S Broadbent	- Deputy Cabinet Member for Economic Development and Regeneration
Councillor R Gaffney	- Chairman of the Improvement & Review Commission
Councillor M Hussain JP	- Chairman of the Council
Councillor M E Knight	- Leader of the East Wycombe Independent Party
Councillor A Lee	- Deputy Cabinet Member for Housing
Councillor R Raja	- Leader of the Labour Group
Councillor S K Raja	- Deputy Cabinet Member for Community
Councillor S Saddique	- Deputy Cabinet Member for HR, ICT and Customer Services
Councillor A Turner	- Deputy Cabinet Member for Planning

Also present: Councillors A D Collingwood

38 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs J Langley (Cabinet Member for Housing), Mrs W Mallen (Deputy Cabinet Member for Environment) and G Peart (Deputy Cabinet Member for Finance and Resources).

39 MINUTES

RESOLVED: That the minutes of the meeting of the Cabinet held on 19 September 2016 be approved as a true record and signed by the Chairman.

40 DECLARATIONS OF INTEREST

Councillor D H G Barnes declared an other interest in relation to Minute 47 by virtue of his son's employment position.

41 CONSIDERATION OF THE PETITION RECEIVED - DON'T DESTROY BOURNE END

Cabinet considered a petition which had been received during the Council's consultation on a draft New Local Plan (the Plan) in the summer of 2016. The petition, which read "Don't destroy Bourne End", raised a number of concerns regarding release of land from the green belt, the impact on existing infrastructure, the use of brownfield land, sustainability assessment of the plan and urban sprawl. The petition which contained 2,404 signatories had been validated against the Council's Petition Scheme and referred to Cabinet for consideration.

In accordance with Standing Orders, the petition organiser, had been invited to Cabinet to present and speak to the petition, and she emphasised the detrimental impact that potential development could have on Bourne End and the surrounding area. She urged Members to consider other options for the proposed development

The Cabinet Member started by apologising for the fact that the response to the petition had been released before the petitioner had been given the opportunity to present the petition to Cabinet, due to the need to release data for Aylesbury Vale District Council's Scrutiny Committee.

The Cabinet Member for Planning and Sustainability commented that the petition comments would be considered along with all of the consultation responses received. Members considered the petition and agreed that the impact on Bourne End of potential development should be taken into account in future detailed assessments of options for the area. He confirmed that a formal decision on the New Local Plan would be taken in 2017 to meet the Government deadline.

The following decision was made as the Cabinet was required to consider the petition under the Council's Petition Scheme.

RESOLVED: That the contents of the petition submitted to the new local Plan Consultation this summer on behalf of the "Don't Destroy Bourne End" group be noted; and

(ii) the residents of Bourne End thanked for their comments and the petition.

42 CONSIDERATION OF THE PETITION RECEIVED- PROVIDE CCTV TO PROTECT GRAVES FROM PEOPLE STEALING AND ANTI-SOCIAL BEHAVIOUR WITHIN THE CEMETERY.

Cabinet were asked to consider a petition which had been presented to Council in October 2016. The petition, which read "To provide CCTV To Protect Graves From

People Stealing and Anti-Social Behaviour Within the Cemetery” raised a number of issues relating to security and anti-social behaviour. The petition which contained 2,035 signatories had been validated against the Council’s Petition Scheme and referred to Cabinet for consideration.

In accordance with Standing Orders, the petitioner had been invited to Cabinet to present and speak to the petition that had been previously presented to Council. A representative for the petitioner had attended in the absence of the petitioner. Whilst referring to the petition, the representative for the petitioner emphasised the detrimental impact that previous incidents at the Cemetery had on families and the local community.

Councillor M Knight then urged Members to consider implementing appropriate measures to prevent future incidents.

The Cabinet Member for Community had provided a response to the petition which was included in the report. Members considered the petition and agreed that as the petition requested for CCTV to be installed that the issue should be referred to the High Wycombe Town Committee. The funding of the installation of CCTV would fall within the Special Expenses budget which was within the remit of the High Wycombe Town Committee, and that Committee would report back to Cabinet in due course with a recommendation.

Cabinet Members empathised with the distress these incidents had caused and requested that further clarification be sought through the monitoring of incidents that occur.

The following decision was made as the Cabinet was required to consider the petition under the Council’s Petition Scheme.

RESOLVED: That (i) the distress caused under circumstances such as these be acknowledged and the matter referred to the High Wycombe Town Committee (HWTC) for consideration, with a report back to Cabinet in due course; and

(ii) the number of reported incidents be monitored alongside the new process for recording the removal of items from graves by Council officers.

43 REFERRAL FROM THE IMPROVEMENT & REVIEW COMMISSION - RECOMMENDATIONS OF THE REGENERATION TASK AND FINISH GROUP

Councillor Gaffney, Chairman of the Improvement & Review Commission commented that at the last meeting of the Commission they had considered two service areas Waste and Housing. He congratulated the officers’ and Cabinet Members for those service areas on the excellent reports and results.

He then informed the Members that the report before Cabinet set out the recommendations of the Improvement & Review Commission following a report

from a Task and Finish Group (TFG) which had undertaken a review of regeneration within the District.

The Chairman of the Task and Finish Group, Councillor A Collingwood, presented the findings and recommendations of the TFG. During consideration of this item, Cabinet agreed that further information regarding the proposed recommendations would be helpful, including a detailed report on the implications of adopting the recommendations.

Cabinet thanked the Task and Finish Group and officers for all their hard work.

The following decisions were made to progress the recommendations of the Improvement and Review Commission where appropriate.

RESOLVED: That the recommendations made by the Improvement and Review Commission be received, and a further report be presented to the next Cabinet meeting responding to each of the recommendations in detail.

44 REFERRAL FROM THE IMPROVEMENT & REVIEW COMMISSION - RECOMMENDATIONS OF THE BUDGET TASK AND FINISH GROUP (PART1)

The Chairman of the Improvement & Review Commission, Councillor R Gaffney, presented to Cabinet the first phase report of the Budget Task and Finish Group (T&FG) which had specifically examined the budget, to make recommendations to inform the Cabinet decision on the budget and to provide future proposals for inclusion in the budget.

Councillor A Collingwood, the Chairman of the Budget Task and Finish Group presented the findings and recommendation of the Group to Cabinet for endorsement.

The Head of Finance, and his team, were thanked by the Improvement & Review Commission Chairman and the Task and Finish Group Chairman for all their hard work and assistance with the review.

The following decision was made to ensure that the recommendations of the Task and Finish Group, established by the Improvement and Review Commission, help to inform the decisions being taken by Cabinet in setting the budget for the forthcoming year 2017/18 and future forward planning.

RESOLVED: That the recommendations of the first phase of the Budget Task and Finish Group's review be received, and a response made in due course.

45 2016/17 SERVICE PERFORMANCE: QUARTER 2

A summary of the year to date position for the Council's performance at service level (local performance indicators), was presented to Cabinet for review, together with frontline facing key measures performance details. Cabinet also reviewed the

report which detailed the exception and key issues for any performance measures which were not on target.

In response to a question from Councillor R Raja, it was agreed that a written reply would be provided to confirm whether the placement of people in Temporary Accommodation in Wycombe from out of the district could lead to Wycombe District Council having to take on responsibility for their future housing needs.

Cabinet thanked officers for all their hard work in achieving the performance results.

The following decision was made to review the performance position as at 30 September 2016 to ensure that the Council was performing at the appropriate level.

RESOLVED: That the summary of the year to date outturns (July – September) for service performance be received.

46 BUDGET MONITORING REPORT TO 30TH SEPTEMBER 2016 (MONTH 6)

The report before Cabinet set out the budgetary position at the end of September 2016 and identified the key issues and actions being undertaken by officers.

The following decision was made as Cabinet approved a budget each year within the context of a Medium Term Financial Strategy to achieve the Council's priorities. Regular accruals monitoring reports were submitted to Cabinet for review during the financial year, with management actions highlighted to ensure that Cabinet could assess whether any further action was required.

RESOLVED: That the current budgetary position at the end of September 2016, and actions already taken be noted and support be given to the further management actions proposed to ensure that the budget was achieved.

47 ADDITIONAL FUNDING FOR THE REGENERATION FUND AND FOR MAJOR PROJECTS SCHEMES

A revised version of the report and exempt Appendix had been issued prior to the meeting. Cabinet considered the report which requested that funding for investment purposes be allocated to the Regeneration Fund to facilitate regeneration of the area.

The following recommendations were made as two major projects (Ashwells/Abbey Barn North Reserve Sites and Wycombe Air Park) had been progressed to the stage where they required additional investment.

The Regeneration Fund had been almost fully invested; opportunities continued to arise. It had been set up on the understanding that if successful, it would receive further funding.

Recommended: That (i) funding be allocated as set out in the detailed financial appendix to increase approved budgets for two projects referred to in exempt Appendix A; and

- (i) the Regeneration Fund be increased as set out in exempt Appendix A.

48 INFORMATION SHEET

Cabinet received the following Information Sheet issued since the last meeting:

2/2016 Minutes of the meeting of the Chiltern & Wycombe Joint Waste Collection Committee

49 FILE ON ACTION TAKEN UNDER DELEGATED AUTHORITY

Cabinet received the following files on actions taken under delegated powers:

Community C/45/16 – C/47/16
Environment E/5/16
Finance F/30/16 – F/32/16
Planning & Sustainability PS/11/16 – PS/15/16

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the Press and Public be excluded from the meeting during consideration of the following item as they contain exempt information as defined in Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, more particularly as follows:

Minute 47 - Additional Funding for the Regeneration Fund and for Major Projects Schemes – Appendix A

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

Minute 50 - File on Action taken under Exempt Delegated Powers

**Economic Development and Regeneration sheet nos:
EDR/60/16 – EDR/76/16**

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

50 FILE ON ACTION TAKEN UNDER EXEMPT DELEGATED POWERS

Cabinet received the following files on exempt actions taken under delegated powers:

Economic Development and Regeneration: EDR/60/16 – EDR/76/16

Chairman

The following officers were in attendance at the meeting:

Karen Satterford	- Chief Executive
Ian Hunt	- Democratic Services Manager
Catherine MacKenzie	- Principal Democratic Services Officer